



TYRRELSTOWN EDUCATE TOGETHER
 NATIONAL SCHOOL
 Phone: 01 - 8272172
 Roll No: 20201V

Fire Procedures Policy

Status	Approved
Version	2.0
Reviewers	BOM, Principal, Deputy Principal, Staff at TETNS
Purpose	To outline the procedures to be followed in the event of fire at TETNS.

Approved by	M. Hurley (29/8/11)	M.J. Murphy (29/8/11)
	_____ (Principal)	_____ (Chairperson)
Proposed Review Date	Nov. 2011	

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1. INTRODUCTION

The Board of Management of Tyrrelstown ETNS recognize the importance of having a plan in place in the event of a fire and as a result have drawn up this policy. This policy shall need to be updated if there are changes in the school building/structure.

2. AIMS

The aims of this policy are to:

- Enable the school to provide for the immediate needs of students, staff and visitors in the event of a fire
- Have in place appropriate safety procedures which comply with the Health, Safety and Welfare at Work Act
- To develop a tried and trusted framework which will ensure the safety of all school personnel in the event of a fire

3. FIRE PROCEDURES

In the event of a fire

1. The fire alarm activates.
2. In all classroom / resource areas, the children all stand up, push their chairs back under their tables, and calmly line up at the door in alphabetical order
3. Classes exit the building as follows
 - Rooms 1, 2, 3, 4, 11, 12, 21 & 22 exit via Door at stairs no. 1.
 - Rooms 13, 14, 15, 16, 23, 24, 25 & 26 exit via Door at stairs no. 2.
 - Rooms 17, 18, 19, 20, 27, 28, 29 & 30 exit via Door at stairs no. 3.
4. The Support Teachers to bring all pupils in their care to their class line in the yard.
5. Pupils line up in alphabetical order in designated space in the yard (first name system) and teachers check to account for all class pupils present that day.

4. FIRE DRILL

Fire drills shall be carried out at least 3 times per year and shall be organized by the TETNS Health and Safety Rep., Jean Donnelly.

5. REFERENCES

- Fire Safety in Places of Assembly, Dept. of the Environment, 1989
- Fire Drills in Schools, INTO

6. DOCUMENT HISTORY

Version	Description
V 1.0	Agreed and Approved by TETNS BOM, 2005
V 1.1	Editing performed to ensure uniform look and feel to all curriculum plans

V 2.0	Approved and agreed by TETNS BOM, Aug. 2011
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